# How to Achieve your Academic and Professional Goals

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<th>How do I…</th>
<th>ACADEMIC and PRE-PROFESSIONAL ADVISING</th>
<th>CAREER CENTER</th>
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| Choose / change my major? | • Visit Advising Resource Center  
• Complete major/ minor/ certificate declaration form  
• Schedule an individual advising appointment  
• Join the Discovery Scholars Living-Learning Community | • Complete FOCUS 2: an online tool for career and exploration and planning.  
• Schedule an individual advising appointment  
• Visit Vault, a comprehensive career resource aimed at college students  
• Register for Dependable Strengths, a free one-day workshop | • Participate in a Service-Learning experience to try out an area of interest |
| Understand what I can do with my major? | • Visit the Advising Resource Center  
• Pick up a major checklist / FAQ  
• Schedule an appointment for individual advising | • Explore “What Can I Do with My Major?”  
(http://careers.umbc.edu/students/majorsheets/sheets.php)  
• Attend an informational workshop  
• Complete FOCUS 2 | • Obtain an internship, service-learning, co-op or research position to explore options  
• Participate in an alumni shadow over winter break |
| Find an internship and get professional experience? | • Schedule an appointment for an individual resume review  
• Search for internship listings via UMBCworks: UMBC’s exclusive job database  
• Attend our networking events or register for our On the Road series | • Search for opportunities posted through the Shriver Center on UMBCWorks  
• Attend employer information sessions  
• Register for academic credit for internships  
• Become a service-learning intern | |
| Get a part-time job to earn money? | • Search on/off campus job listings via UMBCworks  
• Attend the Campus Job &Internship Fair at the beginning of each semester  
• Employer Information Tables | | |
| Get help with writing a resume, learning how to interview, editing personal statements, developing business etiquette, etc? | • Attend Health Professions workshops  
• Attend Keys to Success and Inside Scoop workshops  
• Participate in Career Month throughout April  
• Use the Career Guide as well as all of our online resources  
• Schedule an appointment for a resume critique, mock interview, or personal statement review  
• Visit drop-in hours for 15-minute sessions every weekday from 2pm – 4pm. | • Attend Intern 101 Seminars or view past videos via The Shriver Center myUMBC community page.  
• Schedule an appointment for a resume critique, mock interview, or personal statement review  
• Attend the Entrepreneurship Speaker Series  
• Visit http://shrivercenter.umbc.edu | Success is within your reach when you take advantage of your resources! |
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| Learn how to network? | • Join the Pre-Med Mentoring Program  
• Participate in Health Professions Awareness Month (Oct.) | • Attend employer information sessions  
• Attend Corporate Visibility Days  
• Attend job fairs and Evening with Industry programs  
• Use Pro-Net to connect with UMBC alumni | • Attend employer information sessions, Lunch & Learn panels and On the Road trips |
| Find a full-time, post-graduation job? | • Schedule an appointment for professional and graduate school planning & advisement  
• Visit the Advising Resource Center  
• Attend Applying to Professional School and The Admissions Interview workshops  
• Join a pre-professional student organization | • Upload your resume to and search UMBCworks  
• Apply for on-campus interviews  
• Attend job fairs  
• Attend Corporate Visibility Days and employer information sessions  
• Schedule an appointment for individual advising | • Register for a minor in Entrepreneurship through the Alex. Brown Center |
| Apply to graduate/professional school? | • Check out grad. program directories & other resources at CC (MP201)  
• Meet with a Career Advisor to discuss the application process  
• Read the Guide to Applying to Graduate Schools (http://careers.umbc.edu/gradpub/)  
• Attend Graduate school workshops/programming | | |